

OSB Agricultural Law Section
Executive Committee Meeting Minutes
November 6, 2015

The Executive Committee Meeting of the Oregon State Bar Association Agricultural Law Section was held via teleconference on November 6, 2015. The meeting convened at 8:30 a.m., Chair Kari Dallas presiding.

1. Roll call. Those in attendance included:
- Karin E. Dallas, Chair
 - Jeff Misley, Chair Elect
 - Mary Anne Nash, Secretary
 - Michael J. Gelardi, Treasurer
 - Helen Nelson, Past Chair
 - Joseph H. Hobson, Member-at-large

Those not in attendance included:

- Wyatt Rolfe, Member-at-large
- Brandy Augusta Sargent, Member-at-large
- Sally Anderson Hansell, Member-at-large
- Drew Martin, Member-at-large
- Caroline Lobdell, Member-at-large
- Heath Curtiss, Advisory Member

Also in attendance:

Bar Liaison Danielle Edwards.

QUORUM WAS MET. (11 executive committee members, 6 is quorum)

2. Review of October Minutes.
- A. One correction recommended, to reflect that Helen Nelson was present. Helen moved to approve the minutes as corrected. Jeff Misley seconded. Motion carried.
3. Treasurer's Report.
- A. Treasurer Mike Gelardi reported that we are ending the year with a small surplus. Our 2016 budget is due early December. A draft budget was circulated by email prior to the meeting. We anticipate starting the year with a bank balance of roughly \$5,200. Income is projected at \$2,460 and is anticipated to come primarily from member dues (\$17/person with 130 projected paying members, based on actual paying members of 125-140 for the last three years), with a small additional amount from CLE registrations. Expenses, including CLE events and the Bar's

support services assessment of \$8/member, were projected at \$2,720 in the draft budget circulated by email. After discussion, it was decided to add an additional expense of \$250 for website services, for the migration of the Section's website to the Bar's platform in 2016 (Dani Edwards reported that the Bar charges \$40/hour for their website services). Mike Gelardi moved to accept the draft budget, with the additional website services expense amount. Joe Hobson seconded the motion. The motion carried.

4. Membership Subcommittee Report.

- A. Mary Anne Nash reported that a reminder notice of the November 12, 2015 "Agricultural Employment Law Update" Brown Bag CLE event will be sent out soon. Thirteen people have registered so far. Mary Anne noted that the topic is a narrow one, which might explain the number of registrations.

5. Old Business.

- A. 2016 Membership / Brown Bag CLE Subcommittee. Kari Dallas reported that Mary Anne Nash and Caroline Lobdell want to go off of the subcommittee and that Sally Anderson Hansell and Helen Nelson have volunteered to take their places, but Helen had raised the issue of needing to have a subcommittee member in Portland to help facilitate the Brown Bag CLE events. After discussion, the group agreed, and Jeff Misley volunteered to join the subcommittee. Wyatt Rolfe had not indicated whether he wished to continue. Mary Anne Nash moved that the 2016 subcommittee members would be Sally Anderson Hansell, Helen Nelson and Jeff Misley. Joe Hobson seconded the motion. The motion carried.
- B. Website. Jeff Misley reported that he and Denise George (Marketing Director at Sussman Shank) have been in contact with Anna Zannoli at the Bar regarding the migration of our website to the Bar's platform in 2016. The new website will use the WordPress platform, which is what we are currently using. We will have a new domain name. The Bar will dictate certain elements (format, content) but the rest will be up to us. We can use the Bar's website services. We can receive training from the Bar to work on the website on our own. We can start the move at any time.
- C. Delegation of Website Duties. Tabled until December meeting pending further discussions with the Bar. Jeff indicated that Denise is familiar with the WordPress platform and has a good eye for layout and for organizing content, so her services could be available to us. We will discuss at our December meeting.

6. New Business.

- A. None.

Meeting adjourned at 8:49 a.m.

Date of the next meeting is Friday, December 4, 2015, at 8:30 a.m.